



11936 Ferdinand * P.O. Box 400 * St. Francisville, LA 70775
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RENTAL FEES FOR USE OF PARKER PARK

- 1) **LEVEL A** – Children’s parties - only use of Gazebo, picnic tables – Restrooms – Deposits only
- 2) **LEVEL B** – Small Weddings/Parties – Rental Fee \$100.00 + Deposits
i.e.: family reunion, class reunion, wedding reception
 - a) Under 50 attendees.
 - b) 3 hours or less including set-up and breakdown time
 - c) Use of restrooms
- 3) **LEVEL C** – Larger Weddings/Parties – Rental \$375.00 + Deposits
 - a) 50 to 200 attendees
 - b) 5 hours maximum including set up and breakdown time
 - c) Use of restrooms
 - d) Electrical use for band, caterer
 - e) Tent set up with locations noted and no use of spikes
 - f) A COI (Certificate of Insurance)
- 4) **LEVEL D** – West Feliciana Parish Public Non-Profit Events/Festivals
 - a) Use requires approval by town council
 - b) Donated Value of \$400.00 per day use fee by TOSTF to Non-Profit for in kind contribution
 - c) Must provide 501C3 status
 - d) Must reserve 6 months prior to event
 - e) A COI (Certificate of Insurance)

Your activity in Parker Park will be monitored by the St. Francisville Police Department, if Level B turns into a Level C event, the event can be shut down and/or both deposits will be forfeited.

A COI (Certificate of Insurance) is required for LEVEL C & D

evidencing insurance coverage of the following types and amounts as determined by the TOSTF. On each policy, the TOSTF will be named as an additional insured. For Commercial Vendors and/or Individuals, Organizations and Associations utilizing the services or products of a Commercial Vendor, they will provide a Commercial General Liability Insurance Policy (CGL). This policy shall include coverage at least as broad as set forth in Insurance Services Office. Commercial General Liability coverage with policy limits not less than the following: \$1,000,000 each occurrence (combined single limit) and \$1,000,000 for personal injury liability.

- 5) **RESTROOM KEY DEPOSIT** - \$50.00 for all Use Levels
- 6) **DAMAGE/COMPLIANCE DEPOSIT** – \$150.00 FOR Levels B, C & D

ALL EVENTS MUST END NO LATER THAN 9:00PM, WITH CLEAN UP COMPLETED BY 10:00PM.

Initial Here: _____

Date: _____

Once an inspection of the Park is completed after the event and all components of the rental fee agreement are met, the deposit will be returned within 7 business days.

Limited Services available in Parker Park:

- 1) Electricity (located along the sidewalks and Gazebo)
- 2) Water (one spigot on tree by monument)
- 3) Parking (off street only along Commerce St and/or Burnett Rd)

The restroom key can be picked up at the Town Hall one day prior to the event. **TOWN HALL IS OPEN MONDAY THRU FRIDAY – 8:00 AM UNTIL 4:00 PM.** You will be responsible for locking the restrooms after the event and returning the key to Town Hall the following business day or you may drop the key in the night drop at Town Hall.

Use and/or Rental of Parker Park DOES NOT include the use of and/or parking at any part of the property of adjacent buildings and businesses.

PARK RULES:

- NO LOUD MUSIC AFTER DARK
- ALCOHOL IS ONLY ALLOWED WITH A SPECIAL USE PERMIT FROM THE ATF BOARD AND TOWN COUNCIL APPROVAL
- NO OPEN FIRES ALLOWED. Cookouts in contained pits only.
- ALL TRASH MUST BE REMOVED AFTER THE ACTIVITIES.
- NO SKATEBOARDS ALLOWED.
- NO VEHICLES ALLOWED ON THE GROUNDS.
- NO PRIVATE POLITICAL FUNCTIONS ALLOWED. POLITICAL FUNCTIONS ARE ALLOWED ONLY IF CONDUCTED BY A GROUP FOR ALL CANDIDATES.
- NO LIVESTOCK ALLOWED
- TENTS CANNOT BE STAKED INTO THE GROUND, WEIGHTS NEED TO BE USED
- NO FIREARMS ALLOWED
- NO FIREWORKS ALLOWED

The Applicant shall defend, indemnify and hold harmless the Town of St. Francisville, any employees, officers or agents of the Town of St. Francisville, including but not limited to the Town of St. Francisville Police Department and its employees, from any and all claims, demands, damages, costs, expenses, judgments, attorneys fees, liabilities, or other losses that may be asserted by any person or entity, including applicant, that arise out of or in connection with the event anticipated in this agreement. The obligation to indemnify shall be effective and shall extend to all such claims and losses, in their entirety, even when such claims or losses arise from the comparative negligence of the Town of St. Francisville, and/or its employees, officers or agents.

◇ I agree with the above listed terms and conditions for the use of Parker Park.

Signature: _____ Date: _____

Staff Signature: _____ Date: _____