

MINUTES OF THE REGULAR HEARING/MEETING OF THE TOWN OF ST. FRANCISVILLE
MAYOR AND BOARD OF ALDERMEN, ST. FRANCISVILLE, LA, WEDNESDAY, MARCH 25,
2025, at 5:30pm.

The Town of St. Francisville Board of Aldermen met in a Regular Meeting this 25th day of March 2025 at 11936 Ferdinand St., Town Hall, St. Francisville, LA.

The Regular Meeting was called to order at 5:31 p.m. with the following members present: Mayor Andrew D'Aquila, Alderman Collin Howell, Alderman E. Tommy Wheeler, Alderman John Wilson, Alderman Gigi Robertson, and Alderman Abby T. Cochran

Prayer led by: Gigi Robertson

Pledge led by: Mayor Andrew D'Aquila

Motion was made by Abby T. Cochran, seconded by Gigi Robertson, to approve the agenda as presented. All in favor, none opposed. Motion carried.

Motion was made by Gigi Robertson, seconded by E. Tommy Wheeler to approve the minutes from the March 11, 2025, Regular Meeting. All in favor, none opposed. Motion carried.

PUBLIC HEARING:

Public Hearing was opened at 5:33pm

Floor was opened for Public Comments

Public Comment Policy was read by Ben Klein

Public Hearing was closed at 6:05pm

PUBLIC MEETING:

Public Meeting was opened at 6:05pm.

Floor was opened for Public Comments

BUSINESS ITEMS:

NEW BUSINESS:

- A. PEC Report and Contract Items relating to Projects.
- B. Motion was made by Abby T. Cochran, seconded by John Wilson to approve the Proposed Trolley Policy. All in favor, none opposed. Motion carried.
- C. Item tabled.
- D. Motion was made by Gigi Robertson, seconded by Collin Howell to adopt Resolution 2025-5 A Resolution of the Town of St. Francisville informing Louisiana Department of Environmental Quality (LDEQ) for the Wastewater Treatment Facility 2024MWPP. All in favor, none opposed. Motion carried.
- E. Motion was made by Abby T. Cochran, seconded by Gigi Robertson to adopt Resolution 2025-6 A Resolution of the Town of St. Francisville to adopt the Citizen Participation Plan. All in favor, none opposed. Motion carried. Roll Call vote as follows:

Yeas: Gigi Robertson, E. Tommy Wheeler, John Wilson, Abby T. Cochran, and Collin Howell
Nays: none
Abstains: none
Absent: none
- F. Motion was made by John Wilson, seconded by E. Tommy Wheeler to adopt Resolution 2025-7 A Resolution of the Town of St. Francisville to Hire Engineering Services relative to FY 2026/27 Louisiana Community Development Block Grants. All in favor, none opposed. Motion carried. Roll call vote as follows:
Yeas: Gigi Robertson, E. Tommy Wheeler, John Wilson, Abby T. Cochran, and Collin Howell.
Nays: none
Abstains: none
Absent: none

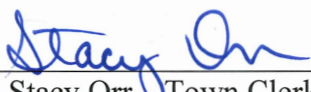
- G. Motion was made by Abby T. Cochran, seconded by John Wilson to adopt Resolution 2025-8 A Resolution of the Town of St Francisville to Hire Administration Services relative to FY 2026/27 Louisiana Community Development Block Grants. All in favor, none opposed. Motion carried. Roll call vote as follows:
Yeas: Gigi Robertson, E. Tommy Wheeler, John Wilson, Abby T. Cochran, and Collin Howell.
Nays: none
Abstains: none
Absent: none
- H. Motion was made by E. Tommy Wheeler, seconded by Collin Howell to Introduce Ordinance 2025- An Ordinance of the Town of St. Francisville relating to the number of meetings of Mayor and Board of Alderman per month. All in favor, none opposed. Motion carried.
- I. Motion was made by Gigi Robertson, seconded by Abby T. Cochran to adopt ORDINANCE 2025-1 AN ORDINANCE OF THE TOWN OF ST. FRANCISVILLE PROVIDING FOR CONDEMNING, DEMOLISHING, AND/OR REMOVING ABANDONED, BLIGHTED, AND/OR DANGEROUS BUILDINGS with an amendment that the Ordinance will not apply to properties located within the boundaries of the St. Francisville Historic District. All in favor, none opposed. Motion carried. Roll call vote as follows:
Yeas: Gigi Robertson, E. Tommy Wheeler, John Wilson Abby T. Cochran, and Collin Howell.
Nays: none
Abstains: none
Absent: none
- J. Motion was made by Gigi Robertson, seconded by Collin Howell to give the Mayor the authority to enter into a CEA with Scott Masterson to provide Condemnation Reports. All in favor, none opposed. Motion carried.
- K. Motion by Abby T. Cochran, second by John Wilson, to deny the appeal by Claire and Kevin Couhig requesting the issuance of a Certificate of Appropriateness (COA) for the demolition of the residence located at 4747 Prosperity Street (appeal from the Historic District Commission refusal to issue a COA relating to the Couhigs' Demolition Permit Application).
- Roll Call Vote as follows:
Yeas: Gigi Robertson, John Wilson, and Abby T. Cochran
Nays: E. Tommy Wheeler and Collin Howell
Abstains: none
Absent: none
Motion carried.
- L. Motion by Gigi Robertson, second by Abby T. Cochran, to enter into Executive Session to discuss the following legal proceedings: *Michael O. Hesse versus Town of St. Francisville and Robert Leake, Mayor, as Representative of Board of Aldermen*; Suit No. 24,271 Div. B, 20th Judicial District Court, Parish of West Feliciana, State of Louisiana. All in favor, none opposed. Motion carried.
Motion was made by Gigi Robertson, seconded by E. Tommy Wheeler to leave Executive Session and return to Regular Meeting at 7:47pm. All in favor, none opposed. Motion carried.
Motion by Collin Howell, second by Gigi Robertson authorizing settlement of lawsuit for an amount not to exceed \$15,000.00 following installation of windows in the protected facades that meet applicable standards and allowing for the installation of no more than three windows in the rear of the building which match windows previously installed. All in favor, none opposed. Motion carried.

Departmental Updates – Mayor Andrew D'Aquila

- a. Mayor's Comments
- b. Town Clerk
- c. Financials
- d. Attorney
- e. Police/Fire Report
- f. Permitting & Planning
- g. Main Street Report
- h. Council Concerns

ADJOURNMENT:

Motion made by Gigi Robertson seconded by John Wilson to adjourn the meeting at 7:55 p.m. All in favor, none opposed. Motion carried.



Stacy Orr - Town Clerk



Andrew D'Aquila - Mayor