

ORDINANCE 2025-9

AN ORDINANCE OF THE TOWN OF ST FRANCISVILLE, ESTABLISHING, MODIFYING, AND ADJUSTING ADMINISTRATIVE FEES FOR THE TOWN OF ST FRANCISVILLE

WHEREAS the Town of St. Francisville charges administrative fees from time to time relating to permits for buildings, rezoning of properties, alcohol sales and permits, and other municipal governed activities; and

WHEREAS inflation rises from time to time and the cost of legal ads are also costly to small municipalities; and

WHEREAS administrative fees are not punitive in nature and only charged to cover the cost of the administrative services required to prepare permits, and check necessary documentation for a requested service;

BE IT HEREIN ORDAINED, THE TOWN OF ST. FRANCISVILLE this 8th day of July, 2025 have introduced the following ordinance to be adhered to by the Town of St. Francisville as passed below.

The Town of St. Francisville herein passes the below ordinance that defines the following:

DEFINITIONS:

ADMINISTRATIVE FEES are defined as any fees not punitive in nature and only charged to pass on the estimated cost of the municipal employee's time, a legal advertisement as required by law, and the actual cost of expenses paid by the Town of St. Francisville on behalf of the applicant.

LAW:

ADMINISTRATIVE FEES shall be adjusted from time to time as needed to keep up with inflation and the increase in cost of services and equipment provided by the Town of St. Francisville. These fees shall be changed from time to time by a resolution of the Board of Alderman with a quorum present and a majority vote of the members.

ORDINANCE moved by Abby Cochran seconded by Collin Howell and called to a vote on the 8th day of July, 2025.

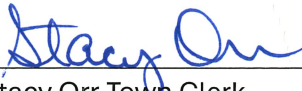
YEAS: Abby Cochran, Collin Howell, Gigi Robertson, E. Tommy Wheeler and John Wilson

NAYS: none

ABSTAINS: none

ABSENT: none

Signed in to law by the Mayor of the Town of St. Francisville on this 10th day of July, 2025.

A handwritten signature in blue ink, appearing to read "Stacy Orr", written over a horizontal line.

Stacy Orr-Town Clerk

A handwritten signature in blue ink, appearing to read "Andrew J D'Aquila", written over a horizontal line.

Andrew J D'Aquila - Mayor