

MINUTES OF THE REGULAR MEETING OF THE TOWN OF ST. FRANCISVILLE MAYOR AND BOARD OF ALDERMEN, ST. FRANCISVILLE, LA, TUESDAY-SEPTEMBER 9, 2025, at 5:30pm.

The Town of St. Francisville Board of Aldermen met in a Public Hearing/Regular Meeting this 9th day of September 2025 at 11936 Ferdinand St., Town Hall, St. Francisville, LA.

The Regular Meeting was called to order at 5:31 p.m. with the following members present, Mayor Andrew D'Aquila, Alderman Abby Cochran, Alderman Collin Howell, Alderman E. Tommy Wheeler, Alderman John Wilson, and Alderman Gigi Robertson arrived at 5:49pm.

Motion was made by Abby Cochran, seconded by E. Tommy Wheeler to approve the agenda as presented. All in favor, none opposed. Motion carried.

Motion was made by Abby Cochran, seconded by Collin Howell to approve the Minutes from the August 12, 2025, Regular Meeting as presented. All in favor, none opposed. Motion carried.

Motion was made by E. Tommy Wheeler, seconded by John Wilson to approve the Minutes from the September 2, 2025, Strategic Planning Meeting as presented. All in favor, none opposed. Motion carried.

PUBLIC MEETING

Open Public Meeting at 5:34pm

Floor was opened for Public Comments

A. PEC Report & Contract Items relating to Projects:

- Update on New Sewer Pond Closure
- Pre-Construction Meeting for Emergency Erosion Project 2
- Update on Phase 3 Emergency Erosion Project

B. Motion was made by Abby Cochran, seconded by John Wilson to approve the Certificate of Substantial Completion for Contract 2 Wastewater Pump Stations & Force Mains with Southern Underground LLC. All in favor, none opposed. Motion carried.

C. Motion was made by Collin Howell, seconded by Abby Cochran to approve the Contract Change Order #2 for Contract #2 for Southern Underground LLC in the amount of \$26,748.35. All in favor, none opposed. Motion carried.

D. Motion was made by John Wilson, seconded by Abby Cochran to approve pay request # 13 for Contract #2 for Southern Underground LLC in the amount of \$49,457.52. All in favor, none opposed. Motion carried.

E. Motion was made by Collin Howell, seconded by John Wilson to approve the Special Event Permit for the Witches Ride on Thursday-October 23, 2025, in Parker Park. All in favor, none opposed. Motion carried.

F. Motion was made by Abby Cochran, seconded by John Wilson to approve the Special Event Permit for Our Lady of Mt. Carmel for Music on the Mount-November 1, 2025, at Our Lady of Mt. Carmel Catholic Church. All in favor, none opposed. Motion carried.

G. Motion was made by Abby Cochran, seconded by E. Tommy Wheeler to approve the Special Event Permit for Restaurant 1796 for the Food and Wine Festival on November 9, 2025, on the grounds of The Myrtles and Restaurant 1796. All in favor, none opposed. Motion carried.

H. No action taken.

- I. Motion was made by E. Tommy Wheeler, seconded by Collin Howell to give the Mayor the authority to execute donation and accept the Live Oak Lift Station into the Town of St Francisville system once the line inspections are confirmed to be clear and in compliance. All in favor, none opposed. Motion carried.
- J. Motion was made by Abby Cochran, seconded by John Wilson to Introduce Ordinance 2025- Amending Ordinance 2023-8 AN ORDINANCE BY THE TOWN OF ST. FRANCISVILLE, LOUISIANA, PROVIDING FOR THE REGULATION OF PRESERVATION AND REMOVAL OF CERTAIN TREES IN THE COMMERCIAL TOWN CENTER AND COMMERCIAL HIGHWAY USE DISTRICTS, AND ANY PROPERTY OWNED BY A POLITICAL SUBDIVISION. All in favor, none opposed. Motion carried.
- K. Motion was made by Abby Cochran, seconded by Colling Howell to Adopt Resolution 2025- A Resolution of the Town of St. Francisville to Authorize an Intent to apply for an FY 2026-2027 Louisiana Community Development Block Grant and Direct the Town of St. Francisville's Mayor to Sign and Execute on behalf of the Board of Alderman any and all Contracts, Declarations, Applications, Amendments, Agreements, Requests for Payment and any other Documents and Required Paperwork necessary for the Application, Administration and Closeout of the Grant on behalf of the Town and an Political Sub-Divisions thereof. All in favor, none opposed. Motion carried.
- L. Condemnation Report – Mayor D'Aquilla granted Calvin Emery six (6) months to start the clean up, retain a contractor to restore and repair the building at 6006 Commerce St.

Departmental Updates – Mayor Andrew D'Aquilla

- a. Mayor's Comments
- b. Town Clerk
- c. Financials
- d. Attorney
- e. Police/Fire Report
- f. Permitting & Planning
- g. Main Street Report
- h. Council Concerns

ADJOURNMENT:

Motion was made by Gigi Robertson, seconded by Collin Howell to adjourn at 6:09pm. All in favor. None Opposed, Motion carried.


Dana Lejeune– Town Clerk


Andrew J. D'Aquilla - Mayor