

MINUTES OF THE REGULAR MEETING OF THE TOWN OF ST. FRANCISVILLE MAYOR AND BOARD OF ALDERMEN, ST. FRANCISVILLE, LA, TUESDAY-DECEMBER 9, 2025, at 5:30pm.

The Town of St. Francisville Board of Aldermen met in a Public Hearing/Regular Meeting this 9th day of December 2025 at 11936 Ferdinand St., Town Hall, St. Francisville, LA.

The Regular Hearing/Meeting was called to order at 5:31 p.m. with the following members present, Mayor Andrew D'Aquila, Alderman Abby Cochran, Alderman Collin Howell, Alderman, E. Tommy Wheeler, and Alderman John Wilson.

Absent: Alderman Gigi Robertson.

Motion was made by Abby Cochran, seconded by Collin Howell to approve the agenda as presented. All in favor, none opposed. Motion carried.

Motion was made by John Wilson, seconded by Abby Cochran to approve the Regular Meeting Minutes from the November 11, 2025, as presented. All in favor, none opposed. Motion carried.

Motion was made by Collin Howell, seconded by Abby Cochran to approve the Special Meeting Minutes from the November 14, 2025, as presented. All in favor, none opposed. Motion carried.

Motion was made by Collin Howell, seconded by E. Tommy Wheeler to approve the Special Meeting Minutes from the October 21, 2025, as presented. All in favor, none opposed. Motion carried.

OPEN PUBLIC MEETING;

Open Public Meeting at 5:34pm

Floor was opened for Public Comments-No Comments

The Mayor and Board of Alderman proclaimed December 7, 2025, Christmas in the Country Grand Marshall Day-Sylvia Weatherspoon recognized.

A. PEC Report & Contract Items relating to Projects:

- Update on Sewer Projects-Contract 1, Contract 2, and Contract 3
- Update on Water & Gas Projects
- Emergency Erosion Project Contract 2
- Emergency Erosion Project Contract 3

B. Motion was made by Abby Cochran, seconded by Collin Howell to approve the final Pay Request for the Emergency Erosion Project Contract #2 for the Final Adjustment Deduction Change Order #3. All in favor, none opposed. Motion carried.

C. Motion was made by John Wilson, seconded by Abby Cochran to approve the Substantial Completion Certificate for the Emergency Erosion Project Contract #2. All in favor, none opposed. Motion carried.

D. Motion was made by Collin Howell, seconded by John Wilson to approve Pay Request #2 in the amount of \$30,181.43 for Southern Underground of Louisiana for Emergency Erosion Contract #2. All in favor, none opposed. Motion carried.

E. Motion was made by Abby Cochran, seconded by Collin Howell to approve for Contract #2 for the Wastewater Treatment Plant Pay Request #14 in the amount of \$62,224.24 for Southern Underground of Louisiana. All in favor, none opposed. Motion carried.

F. Motion was made by John Wilson, seconded by Abby Cochran to approve the 2026 Meeting/Holiday/Mayor's Court Schedule as presented. All in favor, none opposed. Motion carried.

G. Motion was made by Abby Cochran, seconded by John Wilson to Introduce Ordinance 2025- An Ordinance Adjusting Gas Rates for the Town of St. Francisville. All in favor, none opposed. Motion carried.

H. Motion was made by Abby Cochran, seconded by Collin Howell to acknowledge and accept the Recommendation from Planning and Zoning regarding the request for a Conditional Use Permit for the property located at 11892 Ferdinand St. All in favor, none opposed. Motion carried.

I. Motion was made by John Wilson, seconded by Abby Cochran to acknowledge and accept the Recommendation from Planning and Zoning regarding the request for a Rezone for the property located at 11892 Ferdinand St. All in favor, none opposed. Motion carried.

J. Motion was made by Collin Howell, seconded by E. Tommy Wheeler to create a Draft CEA with the Town of St. Francisville and the St. Francisville Area Foundation to enter into a 30-year lease for \$1.00 regarding the Old Market Hall property and building. The CEA will be placed on the January 13, 2026 agenda. All in favor, John Wilson abstained. Motion carried.

K. Motion was made by Abby Cochran, seconded by Collin Howell to approve the Mayor's nomination to hire Chris Green as the new Chief for the St. Francisville Police Department, hire date is December 15, 2025. All in favor, none opposed. Motion carried.

L. Motion was made by Collin Howell, seconded by John Wilson to approve all of the following Liquor License Renewals for 2026 that have been applied and paid. All in favor, Abby Cochran abstained. Motion carried.

Al Aqaba-Café Petra

Audubon Market

Audubon One Stop

B2J2 LLC- St Francisville Inn

Basel's Market Food Truck LLC

Bayou Sara Brewing Company

Big River Pizza

DG Louisiana – Dollar General Store – not paid.

East Dragon

Feliciana Express Deli

Feliciana Express Store

The Corbel

Circle K Stores

Chill Mill

The Mallory-Charlet Hospitality

Francis Southern Table

Gas Lane – ZA LLC

Magnolia Café

Que Pasa

Restaurant 1796

Sonny's Pizza

St. Francisville Market – Bazoons Inc

M. Motion was made by John Wilson, seconded by Collin Howell to approve the surplus of the following items: All in favor, none opposed. Motion carried.

- 1) Aerators from Sewer Pond (3)
 - a) Housing, Bearings, Prop, Cage, 2 Floats, Frame, Discharge
No wires, No Motor and No Shaft
 - b) 2 Floats, Frame, Discharge, No Wires, No Shaft, No Prop and No Cage
Motor
 - c) Complete Unit with all parts
AC Induction Motor Inverter Duty 20:1 VT; 10:1CT
Cat No: PE256T-20-4 Frame 256T Phase 3
Serial #1801 4114

3) Hot Point – Household Refrigerator
Model -HPS18BTHFRWW
Serial -MF826772

4) Desk Top Printers (6) total

- a) HP Office et Pro 9015 no serial number
- b) HP Office Jet Pro 8025 no serial number
- c) HP Office Jet Pro 8710 – no serial number - print, copy, fax, and scan
- d) EPSON Workforce Pro W-3720 – no serial number
- e) DELL B5460DN Laser Printer – serial # 1DBMQ42
- f) DELL 523n Laser Printer – serial # 795DVNH

N. Motion was made by Collin Howell, seconded by E. Tommy Wheeler to table the request to approve the Part-Time Hire of Melissa Clark until the January 13, 2026. All in favor, none opposed. Motion carried.

O. Item was pulled from the agenda.

P. Motion was made by E. Tommy Wheeler, seconded by Collin Howell to settle the stipulated Judgement to end the Occupational License lawsuit. All in favor, none opposed. Motion carried.

Q. Motion was made by Abby Cochran, seconded by Collin Howell to appoint Chris Green and E. Tommy Wheeler to the EOC 911 Board. All in favor, none opposed. Motion carried.


Departmental Updates – Mayor Andrew D’Aquila

- a. Mayor’s Comments
- b. Town Clerk
- c. Financials
- d. Attorney
- e. Police/Fire Report
- f. Permitting & Planning
- g. Main Street Report
- h. Council Concerns

ADJOURNMENT:

Motion was made by Collin Howell, seconded by John Wilson to adjourn at 6:15pm. All in favor. None Opposed, Motion carried.


Dana Lejeune – Town Clerk


Andrew J. D’Aquila - Mayor