

MINUTES OF THE REGULAR MEETING OF THE TOWN OF ST. FRANCISVILLE MAYOR AND BOARD OF ALDERMEN, ST. FRANCISVILLE, LA, TUESDAY, JANUARY 25TH, 2022 at 5:30 P.M.

The Town of St. Francisville Board of Aldermen met in Regular Meeting this 25th day of January 2022 at 11936 Ferdinand St., Town Hall, St. Francisville, LA.

The public meeting was called to order at 5:32 p.m. with the following members present: Mayor Robert P. Leake, Alderman Abby T. Cochran, Alderman Andrew D'Aquila, Alderman James R. Leake and Alderman Al Lemoine.

Absent: Alderman Gigi Robertson
Prayer led by: Alderman Abby T. Cochran
Pledge led by: Alderman Al Lemoine

Motion made by Al Lemoine, seconded by James R. Leake to approve the minutes from the January 11th Regular Meeting. All in favor, none opposed. Motion carried.

Alderman Gigi Robertson joined the meeting at 5:35 p.m.

PUBLIC MEETING

Mayor Leake opened the Public Meeting.

Attorney Ben Klein read aloud the following statement.

PUBLIC COMMENT IN MEETINGS POLICY STATEMENT

An opportunity for public comment shall be observed before a vote is taken on any agenda item. Once recognized by the presiding officer, the person afforded the floor, shall identify the agenda item upon which he or she wishes to provide comment and shall limit his or her comments to matters that are strictly relevant to that agenda item. Commentary shall not exceed three (3) minute per person. No dialogue between Board members or the Mayor (or Mayor Pro Tem) and the public shall be permitted at these meetings, except to clarify the nature of questions and/or comments. The presiding officer reserves the right to limit and/or terminate any commentary when deemed necessary or outside of public decorum.

Open Floor for Public Comment:

Mayor Leake opened the floor for public comments before commencing with new business. No public comments were submitted.

PEC Report – Bianca Hillhouse of Professional Engineering Consultants (PEC)

WASTEWATER SYSTEM: Plant Relocation Project

- Cultural Resources Clearance Application
- DEQ Permit Modification Application
- Soil Boring Report - Completed.
- Topographic Survey – Completed.
- Resub Map for plant site.

DRAINAGE SYSTEM: Miscellaneous Drainage Improvement Project

- Contractor has completed all of the original scope of work for Havard, Princeville and Feliciana Streets. There was some contingency on the erosion control mat quantities, so they were able to extend the repairs on Feliciana Street to an area that also needed to be addressed.
- Decrease change order in the amount of -\$818.00 brings the Contract up to date with all items completed.

Motion to Amend Agenda to Included Approval of Pay Request #1

Motion made by Abby Cochran, seconded by Al Lemoine to amend the agenda to add Approve Change Request #1 decreasing the contract price on the Miscellaneous Drainage Improvements Project by \$818.00? All in favor. None opposed. Motion carried

Motion to Approve Change Request #1

Motion made by Gigi Robertson, seconded by James R. Leake to Approve Change Request #1 decreasing the contract price on the Miscellaneous Drainage Improvements Project by \$818. All in favor. None opposed. Motion carried

Approve Pay Request No. 1 in the Amount of \$99,838.80

Motion made by Al Lemoine, seconded by James R. Leake to approve pay request #1 in the amount of \$99,838.80 for drainage repairs to Havard, Princeville and Feliciana Streets. All in favor. None opposed. Motion carried.

Approve Change Order in the Amount of \$67,410.00

Motion made by Al Lemoine, seconded by Gigi Robertson to approve Change Order #2 on the Miscellaneous Drainage Improvements project to increase the Southern Underground of Louisiana's contract price \$99,838.80 to included additional Audubon Hills drainage repairs? All in favor. None opposed. Motion carried.

Approve Cooperative Endeavor Agreement Between the Louisiana Department of the Treasurer and the State of Louisiana Regarding Act 120 Grant Funding for Town Hall Repairs.

Motion made by Abby T. Cochran, seconded by Gigi Robertson to approve the Cooperative Endeavor Agreement Between the Louisiana Department of the Treasurer and the State of Louisiana Regarding Act 120 Grant Funding for Town Hall Repairs and to authorize Mayor Robert Leake to sign documents on behalf of the Town of St. Francisville. All in favor. None opposed. Motion carried.

Award Bid for Street Sweeper

Motion made by James R. Leake, seconded by Al Lemoine to award the street sweeper bid to Covington Sales & Services to purchase a Schwarze-A4-Storm Street Sweeper for \$188,700.00. All in favor. None opposed. Motion carried.

Approve Financing Option for Street Sweeper

Motion made by Gigi Robertson, seconded by Abby T. Cochran to approve Resolution 2022-3 for entering into a Lease Purchase Agreement with Government Capital Corporation to finance a Street Sweeper for 72 months and to designate Mayor Robert Leake as the authorized signer. All in favor. None opposed. Motion carried.

Departmental Updates – Mayor Robert P. Leake

Mayor's Comments – Robert P. Leake

Police Report – Chief Scott Ford.

Legal Update – Town Attorney Ben Klein

Permitting & Planning Updates – Written report by Building Official, Don Simmons.

Main Street Report – Main Street Manager, Laurie Walsh.

Council Concerns or Comments

Adjournment

Motion made by Abby T. Cochran, seconded by Al Lemoine to adjourn the meeting at 6:14 p.m. All in favor. None opposed. Motion carried.

/s/Shannon Sturgeon, Clerk

/s/Robert P. Leake, Mayor