

The following Ordinance was offered by James R. Leake, seconded by Abby T. Cochran.

ORDINANCE 2021-4

An ORDINANCE Amending an Operating Budget of Revenues and Expenditures for the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021 and Adopting an Operating Budget of Revenues and Expenditures for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF ST. FRANCISVILLE, LOUISIANA, in regular session convened that:

SECTION 1. The attached amended forecasted Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2020, and ending June 30, 2021, be and the same is hereby adopted to serve as the Operating Budget and Expenditures for the Town, during the same period.

SECTION 2. The attached detailed estimate of Revenues for the fiscal year beginning July 1, 2021, and ending June 30, 2022, be and the same is hereby adopted to serve as an Operating Budget of Revenues for the Town, during the same period.

SECTION 3. The attached estimates of Expenditures by Departments, for the fiscal year beginning July 1, 2021, and ending June 30, 2022, be and the same is hereby adopted to serve as a Budget of Expenditures for the Town, during the same period.

SECTION 4. The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 5. Amounts are available for expenditures only to the extent included with the 2020-2021 budget.

SECTION 6. Budgetary amendments require the approval of the Board of Aldermen.

SECTION 7. All Budgetary appropriations lapse at the end of the fiscal year.

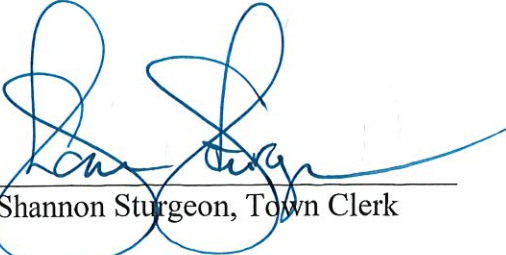
PASSED AND ADOPTED AT ST. FRANCISVILLE, LOUISIANA, on this the 22rd day of June, 2021.


YEAS: Abby T. Cochran, Andrew D'Aquila, James R. Leake, Al Lemoine and Gigi Robertson

NAYS: none

ABSENT: none

ABSTAIN: none


Shannon Sturgeon, Town Clerk


Robert P. Leake, Mayor
TOWN OF ST. FRANCISVILLE

CERTIFICATION NOTICE

This is to certify that the Town of St. Francisville has complied with Louisiana Revised Statute 39:1307 relative to public participation in the budget process for the Year Ended June 30, 2021. Notice of availability for public inspection and public hearing was held in compliance with applicable statute.



Shannon Sturgeon, Town Clerk
June 22, 2021



11936 Ferdinand * P.O. Box 400 * St. Francisville, LA 70775
Phone (225) 635-3688 * Fax (225) 635-6984 * email: townhall@townofstf.com

Mayor * Robert (Bobee) Leake * Alderman * Abby T. Cochran * Andrew D'Aquilla * James R. Leake * Al Lemoine * Gigi Robertson

BUDGET MESSAGE FOR 2021/2022 PROPOSED BUDGET

Revenue Comments:

- General Fund – Revenue for 20/21 fiscal year remained steady.
- S&U Fund – Sales Tax Revenue has been increasing the last few months of the fiscal year as business begin returning to pre-covid business functions. May 2021 we will start receiving deposits from the .5% Sales Tax Collections that was passed to fund the new wastewater treatment facility. Sewer revenue cash flow has continued to remain steady due to water and gas funds continuing to work towards being self-supporting. During the next fiscal year we should be at the stage to acquire a bond financing for the new wastewater treatment facility and will be able to reimburse ourselves for some of the out of pocket expense that we are funding 20/21 FY & 21/22 FY.
- Gas Fund – The snow and ice we had in the winter provided us with some cold weather which in turn produced higher revenue collections. The increased gas rates have allowed us to maintain a stable cash flow and we are no longer having to transfer out of the Gas Fund to supplement water or sewer.
- Water Fund - The new water rates have increased our cash balance so that our water system is on the path to be self-sustaining. As a result, other funds such as Sewer, Gas and Sales & Use are being relieved of the strain of having to supplement the water system.
- Economic Development – Revenue remained steady for 2020/2021.

Special Budget Request Included for 2020/2021 By Fund & Department:

GENERAL FUND

General Government

- \$25K Capital Outlay for Townhall upgrades & \$35K for general maintenance and repairs to Townhall.

Fire Department

- \$25K Capital Outlay for (2) mobile radios, (10) carbon fiber cylinders, (3) pagers and (1) dispatch radio with encoder for station.

Police

- \$20K Capital Outlay for (6) vest and miscellaneous police equipment.

Streets

- \$20K Capital Outlay for sidewalk repairs.

SALES & USE FUND

S&U & Sewer

- \$894,987.00 Capital Outlay for new Wastewater Treatment Facility.

GAS FUND

- No special request submitted.

WATER FUND

- Royal Street Water Project will conclude at the end of FY 20/21 with an expected total cost of \$146,792.20 that will be coded as construction in progress. The Town has been awarded \$140K in grants that we will submit a request for reimbursement. Depending on project progress, the Town may not receive the total reimbursement until FY 21/22.

ECONOMIC DEVELOPMENT FUND

- \$118,039.20 Capital Outlay for Highway 61 Signage Project.
- \$60K maintenance and repairs for Market Hall, Parker Park Lighting & Fair Barn Repairs.
- Beautification budget increased by \$20K to continue with clean up and installation of landscaping around the town.

Robert "Bobee" Leake, Mayor
Town of St. Francisville

TOWN OF ST. FRANCISVILLE
GENERAL FUND

AMENDED BUDGET FOR YEAR ENDING JUNE 2021 / FORCASTED BUDGET FOR YEAR ENDING JUNE 2022

	20/21 FY Original Budget	Y-T-D Current as of 05/12/21	Estimated Remaining for FY 20/21	20/21 FY Amended Budget #	21/22 FY Forecasted Budget #
REVENUES					
Ad Valorem Tax	\$142,000.00	\$160,239.69	\$2,000.00	\$162,239.69	\$160,000.00
Franchise Fees	\$140,500.00	\$138,282.29	\$0.00	\$138,282.29	\$135,000.00
Grant Income	\$6,500.00	\$240,011.25	\$0.00	\$240,011.25	\$6,500.00
Intergovernmental	\$12,970.00	\$5,470.00	\$7,500.00	\$12,970.00	\$12,970.00
Licenses & Permits	\$104,500.00	\$92,754.89	\$0.00	\$92,754.89	\$90,200.00
Miscellaneous	\$3,700.00	\$16,063.09	\$1,127.00	\$17,190.09	\$7,700.00
Other Taxes	\$118,500.00	\$70,768.75	\$51,500.00	\$122,268.75	\$121,000.00
Fines & Penalties	\$200,000.00	\$186,951.71	\$30,000.00	\$216,951.71	\$200,000.00
Police Other Revenue	\$93,200.00	\$78,027.08	\$16,090.00	\$94,117.08	\$93,200.00
State Supplemental Pay	\$25,000.00	\$25,817.00	\$5,000.00	\$30,817.00	\$30,000.00
Interest Income	\$20,000.00	\$1,597.34	\$174.70	\$1,772.04	\$1,700.00
Transfers In	\$290,000.00	\$292,252.00	\$70,000.00	\$362,252.00	\$330,000.00
Total Revenue	\$1,156,870.00	\$1,308,235.09	\$183,391.70	\$1,491,626.79	\$1,188,270.00

EXPENDITURES					
GENERAL GOVERNMENT					
E1	Capital Outlay	\$0.00	\$4,920.00	\$4,920.00	\$25,000.00
E2	Consulting & Professional Services	\$30,000.00	\$56,991.61	\$60,591.61	\$30,000.00
E3	Operating Expense	\$53,250.00	\$51,675.30	\$4,752.32	\$86,050.00
E4	Insurance	\$56,250.00	\$54,798.10	\$20,902.50	\$57,000.00
E5	Salary	\$16,500.00	\$13,754.77	\$2,468.00	\$16,500.00
E6	Taxes & All GF Benefits	\$22,000.00	\$2,964.58	\$5,600.00	\$9,000.00
E7	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00
General Government Expenditures		\$178,000.00	\$185,104.36	\$222,427.18	\$223,550.00

**TOWN OF ST. FRANCISVILLE
GENERAL FUND**

AMENDED BUDGET FOR YEAR ENDING JUNE 2021 / FORCASTED BUDGET FOR YEAR ENDING JUNE 2022

POLICE DEPARTMENT

Capital Outlay	\$20,000.00	\$22,720.12	\$0.00	\$22,720.12	\$20,000.00
Operating Expense	\$128,300.00	\$90,773.00	\$13,534.21	\$104,307.21	\$97,000.00
Salary	\$452,617.25	\$335,734.43	\$56,800.00	\$392,534.43	\$446,910.46
Taxes & Benefits	\$69,152.62	\$97,075.94	\$14,100.00	\$111,175.94	\$127,642.32
Police Department Expenditures	\$670,069.87	\$546,303.49	\$84,434.21	\$630,737.70	\$691,552.78

FIRE DEPARTMENT

Capital Outlay	\$26,000.00	\$33,936.92	\$9,800.00	\$43,736.92	\$25,000.00
Operating Expense	\$70,900.00	\$49,911.27	\$11,182.00	\$61,093.27	\$66,000.00
Salary	\$54,029.41	\$52,149.26	\$7,659.24	\$59,808.50	\$61,602.76
Taxes & Benefits	\$4,458.72	\$4,210.23	\$1,088.12	\$5,298.35	\$5,456.41
Total Fire Department Expenditures	\$155,388.13	\$140,207.68	\$29,729.36	\$169,937.04	\$158,059.16

STREET DEPARTMENT

Capital Outlay	\$5,000.00	\$79,205.55	\$42,000.00	\$121,205.55	\$20,000.00
Operating Expense	\$138,238.00	\$124,308.77	\$25,200.00	\$163,136.86	\$136,500.00
Salary	\$45,076.02	\$44,501.65	\$7,098.00	\$51,599.65	\$53,147.64
Taxes & Benefits	\$14,470.95	\$14,451.84	\$2,020.52	\$16,472.36	\$16,818.79
Total Street Department Expenditures	\$202,784.97	\$262,467.81	\$76,318.52	\$352,414.42	\$226,466.43

Total Expenditures

	\$1,206,242.97	\$1,134,083.34	\$227,804.91	\$1,375,516.34	\$1,299,628.38
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SUMMARY OF FUND BALANCE

Net Change In Fund Balance	-\$49,372.97	\$174,151.75	-\$44,413.21	\$116,110.45	-\$111,358.38
Estimated Beginning Fund Balance	\$1,703,507.23	\$1,705,473.00	\$1,705,473.00	\$1,705,473.00	\$1,823,588.45
Estimated Ending Fund Balance	\$1,654,134.26	\$1,879,624.75	\$1,661,059.79	\$1,821,583.45	\$1,712,230.07

TOWN OF ST. FRANCISVILLE
SALES & USE TAX REVENUE FUND
AMENDED BUDGET FOR YEAR ENDING JUNE 2021 / FORCASTED BUDGET FOR YEAR ENDING JUNE 2022

	20/21 FY Original Budget	Y-T-D Current as of 05/12/21	Estimated Remaining for FY 20/21	20/21 FY Amended Budget #	21/22 FY Forecasted Budget #
REVENUES					
R1	\$950,000.00	\$1,003,777.51	\$200,000.00	\$1,203,777.51	\$1,000,000.00
R2	\$0.00	\$0.00	\$98,000.00	\$98,000.00	\$500,000.00
R3	\$200,000.00	\$178,987.53	\$30,000.00	\$208,987.53	\$200,000.00
R4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R5	\$1,000.00	\$216.01	\$32.00	\$248.01	\$250.00
R6	\$52,000.00	\$59,379.04	\$0.00	\$59,379.04	\$52,000.00
	Total Revenue	\$1,242,360.09	\$328,032.00	\$1,570,392.09	\$1,752,250.00

	20/21 FY Original Budget	Y-T-D Current as of 05/12/21	Estimated Remaining for FY 20/21	20/21 FY Amended Budget #	21/22 FY Forecasted Budget #
EXPENDITURES					
SALES & USE					
E1	\$30,000.00	\$17,534.00	\$211,346.00	\$228,880.00	\$894,987.00
E2	\$10,000.00	\$10,700.00	\$0.00	\$10,700.00	\$12,000.00
E3	\$70,000.00	\$58,321.56	\$0.00	\$58,321.56	\$0.00
E4	\$114,899.99	\$135,460.54	\$24,232.57	\$159,693.11	\$173,200.00
E5	\$39,000.00	\$34,234.83	\$902.49	\$35,137.32	\$36,500.00
E6	\$273,849.35	\$198,355.33	\$26,332.53	\$224,687.86	\$231,428.50
E7	\$58,056.24	\$57,578.66	\$8,095.47	\$65,674.13	\$67,924.96
E8	\$332,000.00	\$556,109.04	\$70,000.00	\$626,109.04	\$400,000.00
	Total Sales & Use Expenditures	\$1,068,293.96	\$340,909.06	\$1,409,203.02	\$1,816,040.46

SEWER					
E1	\$30,000.00	\$38,904.00	\$0.00	\$38,904.00	\$50,000.00
E2	\$97,149.97	\$100,754.10	\$17,026.86	\$117,780.96	\$114,925.00
E3	\$94,956.97	\$89,498.05	\$8,856.00	\$98,354.05	\$101,304.67
E4	\$31,209.29	\$30,066.85	\$2,183.88	\$32,250.73	\$33,662.71
	Total Sewer Expenditures	\$259,223.00	\$28,066.74	\$287,289.74	\$299,892.38

	Total Fund Expenditures	\$1,327,516.96	\$368,975.80	\$1,696,492.76	\$2,115,932.84
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TOWN OF ST. FRANCISVILLE
 SALES & USE TAX REVENUE FUND
 AMENDED BUDGET FOR YEAR ENDING JUNE 2021 / FORCASTED BUDGET FOR YEAR ENDING JUNE 2022

SUMMARY OF FUND BALANCE						
Net Change In Fund Balance	\$21,878.19	-\$85,156.87	-\$40,943.80	-\$126,100.67	-\$363,682.84	
Estimated Beginning Fund Balance	\$446,517.14	\$605,012.00	\$605,012.00	\$605,012.00	\$478,911.33	
Estimated Ending Fund Balance	\$468,395.33	\$519,855.13	\$564,068.20	\$478,911.33	\$115,228.49	

**TOWN OF ST. FRANCISVILLE
GAS REVENUE FUND
AMENDED BUDGET FOR YEAR ENDING JUNE 2021 / FORCASTED BUDGET FOR YEAR ENDING JUNE 2022**

	20/21 FY Original Budget	Y-T-D Current as of 05/12/21	Estimated Remaining for FY 20/21	20/21 FY Amended Budget #	21/22 FY Forecasted Budget #
REVENUES					
R1	\$782,000.00	\$716,862.11	\$107,100.00	\$823,962.11	\$785,500.00
R2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R4	\$95.00	\$78.40	\$10.00	\$88.40	\$90.00
R5	\$24,000.00	\$23,285.00	\$0.00	\$23,285.00	\$24,000.00
	Total Revenue	\$806,095.00	\$107,110.00	\$847,335.51	\$809,590.00

EXPENDITURES					
E1	\$41,392.09	\$8,700.00	\$0.00	\$8,700.00	\$10,000.00
E2	\$90,432.00	\$0.00	\$95,000.00	\$95,000.00	\$95,000.00
E3	\$355,907.91	\$354,018.72	\$71,424.92	\$425,443.64	\$379,700.00
E4	\$36,000.00	\$33,239.64	\$902.49	\$34,142.13	\$34,500.00
E5	\$221,872.38	\$190,540.61	\$12,673.36	\$203,213.97	\$141,414.00
E6	\$61,275.47	\$63,680.10	\$4,866.23	\$68,546.33	\$83,834.38
E7	\$95,000.00	\$30,000.00	\$6,000.00	\$36,000.00	\$36,000.00
	Total Expenditures	\$901,879.85	\$190,867.00	\$871,046.07	\$780,448.38

SUMMARY OF FUND BALANCE					
	-\$95,784.85	\$60,046.44	-\$83,757.00	-\$23,710.56	\$29,141.62
	\$1,224,220.05	\$1,258,572.00	\$1,258,572.00	\$1,258,572.00	\$1,234,861.44
	Estimated Ending Fund Balance	\$1,318,618.44	\$1,174,815.00	\$1,234,861.44	\$1,264,003.06

2050 2018/2019 FIXED ASSETS / GAS Principal Payments on 1 Vehicle / \$5k
 PRINCIPAL / VEHICLE LEASE PAYMENTS

**TOWN OF ST. FRANCISVILLE
WATER REVENUE FUND
AMENDED BUDGET FOR YEAR ENDING JUNE 2021 / FORCASTED BUDGET FOR YEAR ENDING JUNE 2022**

	20/21 FY Original Budget	Y-T-D Current as of 05/12/21	Estimated Remaining for FY 20/21	20/21 FY Amended Budget #	21/22 FY Forecasted Budget #
REVENUES					
R1	\$450,250.00	\$413,517.21	\$59,742.00	\$473,259.21	\$451,000.00
R2	\$0.00	\$70,000.00	\$0.00	\$70,000.00	\$70,000.00
R3	\$60.00	\$14.42	\$3.30	\$17.72	\$20.00
R4	\$121,000.00	\$191,193.00	\$12,000.00	\$203,193.00	\$60,000.00
	Total Revenue	\$674,724.63	\$71,745.30	\$746,469.93	\$581,020.00

EXPENDITURES					
E1	\$25,000.00	\$52,818.96	\$3,000.00	\$55,818.96	\$29,000.00
E2	\$93,000.00	\$0.00	\$93,000.00	\$93,000.00	\$93,000.00
E3	\$161,897.47	\$212,328.16	\$39,359.80	\$251,687.96	\$163,350.00
E4	\$34,057.00	\$31,278.64	\$902.49	\$32,181.13	\$32,500.00
E5	\$161,592.97	\$140,869.34	\$19,151.82	\$160,021.16	\$164,821.79
E6	\$68,379.42	\$57,127.21	\$6,576.98	\$63,704.19	\$65,198.94
E7	\$60,000.00	\$30,000.00	\$6,000.00	\$36,000.00	\$30,000.00
	Total Expenditures	\$524,422.31	\$167,991.09	\$692,413.40	\$577,870.74

SUMMARY OF FUND BALANCE					
	-\$32,616.86	\$150,302.32	-\$96,245.79	\$54,056.53	\$3,149.26
	\$827,027.23	\$827,559.00	\$827,559.00	\$827,559.00	\$875,615.53
	Estimated Ending Fund Balance	\$977,861.32	\$731,313.21	\$881,615.53	\$878,764.79

TOWN OF ST. FRANCISVILLE
 ECONOMIC DEVELOPMENT FUND
 AMENDED BUDGET FOR YEAR ENDING JUNE 2021 / FORCASTED BUDGET FOR YEAR ENDING JUNE 2022

	20/21 FY Original Budget	Y-T-D Current as of 05/12/21	Estimated Remaining for FY 20/21	20/21 FY Amended Budget #	21/22 FY Forecasted Budget #
REVENUES					
R1 Hotel/Motel Tax	\$165,000.00	\$178,424.00	\$0.00	\$178,424.00	\$170,000.00
R5 Grant Income	\$0.00	\$2,375.00	\$2,200.00	\$4,575.00	\$0.00
R2 Misc Revenue	\$1,000.00	\$236.15	\$24.84	\$260.99	\$1,000.00
R3 Interest Income	\$4,000.00	\$1,330.00	\$0.00	\$1,330.00	\$275.00
R4 Transfers In	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$0.00
Total Revenue	\$170,000.00	\$232,365.15	\$2,224.84	\$234,589.99	\$171,275.00
EXPENDITURES					
E1 Capital Outlay	\$118,039.20	\$0.00	\$9,607.45	\$9,607.45	\$118,039.20
E2 Operating Expense	\$87,095.00	\$125,754.56	\$27,140.00	\$152,894.56	\$184,300.00
E3 Salary	\$36,408.81	\$35,622.08	\$4,390.89	\$40,012.97	\$41,213.36
E4 Taxes & Benefits	\$19,844.78	\$20,655.43	\$3,123.45	\$23,778.88	\$24,253.22
E5 Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenditures	\$261,387.79	\$182,032.07	\$44,261.79	\$226,293.86	\$367,805.78
SUMMARY OF FUND BALANCE					
Net Change In Fund Balance	-\$91,387.79	\$50,333.08	-\$42,036.95	\$8,296.13	-\$196,530.78
Estimated Beginning Fund Balance	\$250,970.77	\$250,777.00	\$250,777.00	\$250,777.00	\$259,073.13
Estimated Ending Fund Balance	\$159,582.98	\$301,110.08	\$208,740.05	\$259,073.13	\$62,542.35